

Central Bedfordshire
Council
Priory House
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Chicksands,
Shefford SG17 5TQ



please ask for Martha Clampitt
direct line 0300 300 4032
date 22 January 2013

NOTICE OF MEETING

CENTRAL BEDFORDSHIRE SCHOOLS FORUM

Date & Time

Thursday, 24 January 2013 at 4.30 p.m.

Venue at

**Council Chamber, Watling House, High Street North,
Dunstable**

Richard Carr
Chief Executive

To: The Chairman and Members of the CENTRAL BEDFORDSHIRE SCHOOLS FORUM:

School
Members:

- Anne Bell, Headteacher, Willow Nursery School
- David Brandon-Bravo, Headteacher, Parkfields Middle School
- Paul Burrett, Headteacher, Studham CofE Lower School and Pre-School
- Shirley-Anne Crosbie, Headteacher, Glenwood Special School
- James Davis, Governor, Leighton Middle School
- Angie Hardy, Headteacher, Clipstone Brook Lower School
- Richard Holland, Governor, Harlington Upper School
- Sue Howley MBE, Governor, Greenleas Lower School
- Sharon Ingham, Headteacher, Hadrian Lower School
- Jim Parker, Headteacher, Manshead Upper School
- John Street, Academy Middle School Representative
- Stephen Tiktin, Governor, Linslade Lower School
- Rob Watson, Headteacher Stratton Upper School

Non School
Members

- Mr M Foster, Trade Union representative
- Caroll Leggatt, PVI Early Years Providers Representative
- J Reynolds, Church of England Diocesan Representative
- Robert Shore, Local Authority 14-19 partnership representative - UTC

Observer: Cllr M A G Versallion, Executive Member for Children's Services

Please note that there will be a pre-meeting starting **half an hour before** the Forum meeting to enable technical aspects of the reports to be discussed with officers before the Forum meeting begins.

AGENDA

1. **Apologies for absence**

To receive apologies for absence and notification of substitute members.

2. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

3. **Minutes of the previous meeting and matters arising**

To approve the minutes of the previous meeting (**held on**) and to receive an update on any matters arising from these.

Proposals

Item	Subject	Page Nos.
4	Trade Union and Professional Associations To seek approval for the de-delegation (where appropriate) for Primary and Secondary Schools and the retention of funding from the Early Years and High Needs Block funding for facilities release time for Trade Unions and Professional Associations.	* 15 - 50
5	School Funding Reform: Update on arrangements for 2013/14 High Needs Block (including Alternative Provision) The report makes recommendations to the Schools Forum regarding allocation of the High Needs Block in 2013/14 in line with the changes in the Funding Regulations and their impact on schools budgets, and centrally retained DSG	* 51 - 64
6	Revision to the Scheme for Financing Schools To update and make recommendations following the recent consultation on a proposed revision to Section 4.10 of the Scheme for Financing Schools – Asset Loan Scheme.	* 65 - 74

7 **Schools Specific Contingency Budget** * 75 - 78

To provide an update on the use of the School Contingency Budget for 12/13 and propose the distribution of unspent Dedicated Schools Grant.

Updates and Feedback

Item Subject Page Nos.

8 **Use of centrally retained Dedicated Schools Grant (DSG) in 2012/2013** * 79 - 84

The report outlines how the centrally retained DSG has been used in 2012/13.

9 **Dedicated Schools Grant (DSG)** * 85 - 90

To note the update on the DSG, DSG Settlement 2013/14 and the new Education Services Grant (ESG).

10 **Schools Finance Update** * 91 - 94

To update the Schools Forum on License Deficit Schools and the Schools Finance Risk Register.

11 **School Forum Budget** * 95 - 96

To provide an update on the use of the School Forum Budget for 12/13.

12 **Review of the Forum's Constitution and Terms of Reference** * 97 - 112

This report enables the first stage of a review of the Constitution and Terms of Reference as previously requested by the Central Bedfordshire Schools Forum.

General Discussion Items

Item Subject Page Nos.

13 **Enabling Schools to bring individual papers / proposals to School Forum** *

14 **Report Format and Publication Requirements** * 113 - 122

This report sets out guidance for drafting reports for "public" meetings and publication requirements.